

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 05-2017

Date: February 21, 2017

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of January 2017 and Health Benefits and Dental Benefits transfers for February 2017; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated February 21, 2017 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$303,432.94

ACCOUNT: Tax Deposit Account
Total: \$146,993.98

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$109,203.22

ACCOUNT: Health Benefits Contribution Employee
Total: \$13,394.11

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 05-2017

Date: February 21, 2017

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: Dental Benefits
Total Transfer: \$4,122.41

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$32,959.74

ACCOUNT: Defined Contribution Retirement Program – Employer
Total Transfer: \$12.50

ACCOUNT: Defined Contribution Retirement Program – Employee
Total Transfer: \$22.92

ACCOUNT: Operating Account
Total: \$277,183.70

ACCOUNT: General Improvement Account
Total: \$172,915.61

ACCOUNT: 2015 WWT Project Account
Total: \$21,347.85


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 06-2017

DATE: February 21, 2017

2017 SCHEDULE OF MEETINGS

RESOLVED,

BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the regularly scheduled meetings of the Northwest Bergen County Utilities Authority for the year 2017 shall be held in the offices of the Authority located at 30 Wyckoff Avenue, in the Borough of Waldwick, New Jersey, and shall be held on the days and the times as set forth in the attached schedule.

BE IT FURTHER RESOLVED, that in the event the schedule as set forth herein is revised, such revisions shall be posted, mailed and noticed as required by law.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
MEETING SCHEDULE FOR 2017

Regularly scheduled meetings and Work Sessions will take place on the 3rd Tuesday of the month at 7:00pm at the Authority Offices located at 30 Wyckoff Avenue, Waldwick, New Jersey, unless otherwise noted on the schedule outlined below.

Month	TUESDAY Work Session & Regular Meetings	WEDNESDAY Work Session & Regular Meetings	Notes
March	21 st		
April	18 th		
May	16 th		
June	20 th		
July	18 th		
August	No meetings scheduled		
September	19 th		
October	17 th		A special meeting will be held to adopt the preliminary budget to send to the Div. of Local Govt. & set date for the Public Hearing
November		8 th *	*2 nd Wednesday of the month.
December	12 th *		*2 nd Tuesday of the Month Public Hearing for Budget will be held this day.
January	9 th *		*2 nd Tuesday of the month
February	20 th		Reorganization Meeting

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 07-2017

Date: February 21, 2017

OFFICIAL NEWSPAPER FOR 2017

WHEREAS, the Northwest Bergen County Utilities Authority requires the services of designated newspapers to carry advertisements and legal notices as required by the Northwest Bergen County Utilities Authority pursuant to law.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that THE RECORD, THE RIDGEWOOD NEWS and THE HERALD NEWS be and the same are hereby designated as official newspapers of the Northwest Bergen County Utilities Authority for the year 2017 for the purposes of publishing advertisements and legal notices as the same may be necessary for the Northwest Bergen County Utilities Authority, and as required by law.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 08-2017

DATE: February 21, 2017

DESIGNATION OF DEPOSITORIES FOR 2017

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") is required to hold its funds in certain bank accounts and make investments in accordance with the Trust Indenture; and

WHEREAS, the Authority currently has funds or intends to have funds at the following institutions:

TD Bank, Allendale, New Jersey
Bank of New York Mellon, Woodland Park, New Jersey
Bank of New Jersey, Haworth, New Jersey
Santander Bank, Short Hills, New Jersey
Sussex Bank, Franklin, New Jersey

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority that the following institutions be designated as depositories for the funds for the Authority for the Year 2017:

TD Bank, Allendale, New Jersey
Bank of New York Mellon, Woodland Park, New Jersey
Bank of New Jersey, Haworth, New Jersey
Santander Bank, Short Hills, New Jersey
Sussex Bank, Franklin, New Jersey


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 09-2017

Date: February 21, 2017

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A.40A:11-12a**

WHEREAS, the Northwest Bergen County Utilities Authority, pursuant to N.J.S.A.40A:1-12a and N.J.A.C.5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Northwest Bergen County Utilities Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Northwest Bergen County Utilities Authority intends to enter into contracts with the attached Referenced State Contract Vendors, but not limited to the attached, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT

RESOLVED, that the Northwest Bergen County Utilities Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, but not limited to the attached, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Northwest Bergen County Utilities Authority pursuant to N.J.A.C.5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Northwest Bergen County Utilities Authority and the Referenced State Contract Vendors shall be from January 1, 2017 to December 31, 2017.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 09-2017

Date: February 21, 2017

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A.40A:11-12a

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

REFERENCED STATE CONTRACT VENDORS

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract No.</u>
General Office Supplies	WB Mason, Inc.	A-88839 (exp. 5/6/18)
Custodial/Maintenance Supplies	Grainger, Inc.	M-0002 (exp. 2/28/2017)
Fire Extinguisher Maintenance	FYR Fyter Sales	T0576 (exp. 5/31/2017)
Laboratory Supplies	T-0983 – Hach Chemical	85091 (exp. 9/30/2017)
	T-0115 – Fisher Scientific	75827 (exp. 12/31/2017)
	T-0115 – J&H Berge	75819 (exp. 12/31/2017)
	T-0115 – VWR Scientific	75846 (exp. 12/31/2017)
Vehicles	T-2100 – Chase Winner Ford	88726 (exp. 3/25/17)
	T-2100 – Beyer Ford	88726 (exp. 3/25/17)
Heavy Construction Equipment (Through the National Joint Powers Alliance)	Caterpillar, Inc.	032515-CAT (5/19/19)

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 10-2017

Date: February 21, 2017

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF SADDLE RIVER**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") and the Borough of Saddle River (the "Borough") had entered into a Shared Services Agreement on January 1, 2016 with a termination date of December 31, 2016 for the Authority to 1) act as the New Jersey Licensed Sewer Operator for the Borough, 24 days a days, 365 days per year 2) to provide weekly monitoring of the Borough's one (1) waste water pump station, and 3) perform repairs, corrective actions and respond to pump station alarms during business and non-business hours; and

WHEREAS, the Borough has adopted its Resolution No. 19-17 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement attached hereto.

NOW THEREFORE, BE IT

RESOLVED, the Northwest Bergen County Utilities Authority agrees to enter into a Shared Services Agreement with the Borough of Saddle River for a duration of one (1) year to provide the services described in Paragraph 3 above; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION


No. 10-2017

Date: February 21, 2017

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF SADDLE RIVER**

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority be and is hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Saddle River annexed hereto and made a part thereof.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on **February 21, 2017**.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

SHARED SERVICE AGREEMENT

THIS AGREEMENT, made and entered into this 5th day of January 2017 by and among:

The Borough of Saddle River, a Municipal Corporation of the State of New Jersey, in the County of Bergen, hereinafter referred to as "Saddle River", and the NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, doing business at 30 Wyckoff Avenue, P.O. Box 255, Waldwick, New Jersey 07463, hereinafter referred to as "NBCUA".

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough and the NWBCUA have researched the feasibility of entering into an agreement under the authority of Uniform Shared Services and Consolidation Act, whereby the NWBCUA would provide to the Borough, the monthly inspections/monitoring of the Borough's one (1) wastewater pump station, and any and all agreed upon repairs, 24 hours a day and 365 days per year; potential response time to call-outs and emergencies; and

WHEREAS, the Borough has adopted a Resolution # 19-17 which authorizes Saddle River to enter into an agreement with the NWBCUA, for the services of monitoring the Borough's wastewater pump stations and any agreed upon miscellaneous services.

NOW, THEREFORE, this agreement is entered into by the Borough of Saddle River and the NBCUA for the purpose of defining and specifying the obligations of the parties and the Borough of Saddle River and the NWBCUA hereby agree as follows:

1. Pursuant to N.J.S.A. 40A:65-1 et. seq., both the Borough of Saddle River and the NWBCUA shall adopt the appropriate resolution, which will formally authorize the entering into this Agreement between the parties.
2. The duration of this Agreement shall be for a period of one (1) year following the commencement date. The commencement date shall be January 1, 2017.
3. The NBCUA shall provide the following services to the Borough of Saddle River:

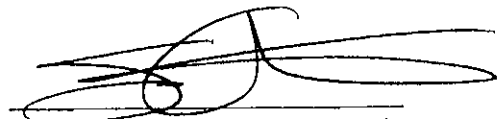
- A. The NBCUA shall act as the New Jersey Licensed Sewer Operator for the Borough of Saddle River and perform the weekly monitoring of Saddle River's wastewater pump station, 24 hours a day and 365 days per year.
 - B. Perform repairs, corrective action and respond to pump station alarms during normal business hours. Business hours shall be defined as Monday through Friday, 7:00am to 3:30pm.
 - C. Perform repairs, corrective actions and respond to pump station alarms during non-business hours. Non-business hours shall be defined as Monday through Friday, 3:31pm to 6:59am and all day on Saturdays and Sundays and on NWBCUA approved holidays.
4. In consideration for the services to be rendered by the NBCUA to the Borough of Saddle River, pursuant to Paragraph 3 above the Borough of Saddle River shall pay the NBCUA four (4) equal installments of \$2050.00 on or before March 1st, June 1st, September 1st and December 1st of each year for a total annual compensation of \$8,200.00. The rate of compensation paid by the Borough of Saddle River to the NBCUA for repairs, corrective actions and responses to pump station alarms shall be \$83.02 per man hour for business hours and \$103.77 per man hour for non-business hours. The hourly compensation as memorialized above shall have a percentage increase commencing July 1, 2017 and each and every year thereafter, equal to the percentage increase if any paid by the NBCUA to their non-supervisory employee group.
5. The NWBCUA shall provide the Borough of Saddle River with an invoice reflecting all time and work provided by its staff for repairs and response service during the previous month. Said invoices shall be paid by the Borough of Saddle River within 45 days of receipt.
6. The parties agree to be bound to this Agreement for a minimum of twelve (12) months. Twelve (12) months following the commencement date, either party may terminate this Agreement by giving as least twelve (12) months' written notice to the other party.
7. Each party to this agreement represents to the other party thereto that the Officials executing Agreement are fully authorized and empowered to do so and to bind the parties to the terms of this Agreement, pursuant to law.
8. The parties recognize that the individuals who shall be designated as the primary contact persons are, the Licensed Sewer Operator and Superintendent of the NWBCUA for the NBCUA and the Supervisor of the Borough's Public Works Department for Saddle River. The primary contact individual shall be noticed on all issues of importance, including but not limited to, necessary repairs, corrective actions and responses to pump station alarms.
9. The primary contact persons shall jointly and cooperatively implement and complete a reporting form to memorialize and record all required and/or performed repairs, corrective actions and responses for each pumping stations.

10. The NWBCUA will provide a certificate of Insurance designating Saddle River as an additional insured, with the same limits and coverage as the NBCUA has in place with their current Insurance program.
11. The Borough of Saddle River will maintain a reasonable spare parts Inventory as requested by the Superintendent of the NBCUA.
12. The effective date of this Agreement shall be January 1, 2017 and the expiration date shall be December 31, 2017.
13. The NBCUA agrees to comply with all applicable federal, state, county and municipal laws, rules and regulations.
14. The terms of this Agreement shall constitute the entire understanding between the parties and may only be amended by a written document executed by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, this month day and year first above written.

ATTEST:

Borough of Saddle River


Borough Clerk
Mayor

Date:

ATTEST:

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

Secretary

Brian Chewcaskie, Chairman

R# 19-17

Date: 1/5/17

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Seconded by Council Member Salazer

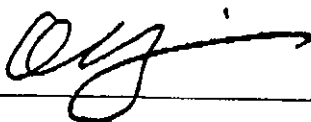
**RESOLUTION AUTHORIZING INTERLOCAL SERVICE AGREEMENT
FOR A LICENSED SEWER OPERATOR WITH NORTHWEST
BERGEN UTILITIES AUTHORITY**

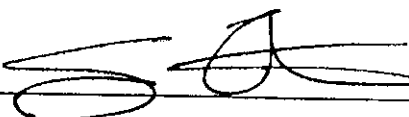
BE IT RESOLVED that the Council of the Borough of Saddle River authorize the Mayor to sign an Inter-local Agreement for a Licensed Sewer Operator for the Saddle River sewer pump station, at an annual fee of \$8,200.

	AYES	NAYS	ABSENT	ABSTAIN
Jensen, Eric, Council President	x			
Acaster, Benjamin	x			
Gray, Ron	x			
Salazer, Elizabeth	x			
Schulstad, Paul	x			
Yates, Ron	x			

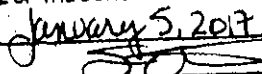
Kurpis, Albert J., Mayor

Date Passed: 1/5/17

 (Mayor)

 (Borough Clerk)

CERTIFICATION
CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
PASSED APPROVED AND ACCEPTED BY THE MAYOR
AND COUNCIL OF THE BOROUGH OF SADDLE RIVER ON


JOY C. CONVERTINI
BOROUGH CLERK

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 11-2017

Date: February 21, 2017

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF ALLENDALE**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Borough of Allendale (the "Borough") is in need of a New Jersey Licensed Collection System Operator and other sanitary sewer services; and

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") submitted to the Borough a proposal for the following services to be provided: 1) act as the New Jersey Licensed Sewer Operator for the Borough 2) respond to sanitary sewer collection emergencies 24 hours a day, 7 days a week 3) coordinate all third party repairs of the collections system 4) coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the sanitary sewer collection system 5) coordinate with the Borough any NJDEP hotline calls and correspondence regarding the sanitary collection system 6) upon request, coordinate and conduct a manhole inspection program and 7) upon request, can conduct New Jersey State Certified Backflow Preventer tests; and

WHEREAS, the Borough has adopted its Resolution No. 17-58 authorizing entering into a shared services agreement with the Authority to receive these services; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement attached hereto.

NOW THEREFORE, BE IT

RESOLVED, the Northwest Bergen County Utilities Authority agrees to enter into a Shared Services Agreement with the Borough of Allendale for a duration of one (1) year to provide the services described in Paragraph 4 above; and

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority be and is hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Allendale annexed hereto and made a part thereof.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

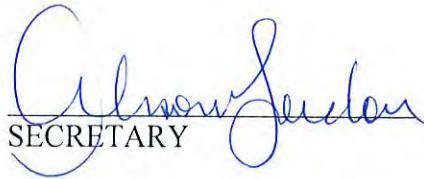
RESOLUTION

No. 11-2017

Date: February 21, 2017

AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF ALLENDALE

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on **February 21, 2017**.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

SHARED SERVICES AGREEMENT

THIS SHARED SERVICES AGREEMENT, made and entered into this _____ day of _____, 2017, by and among:

THE BOROUGH OF ALLENDALE, a Municipal Corporation of the State of New Jersey, in the County of Bergen, hereinafter referred to as "Allendale" and the NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, doing business at 30 Wyckoff Avenue, P.O. Box 255, Waldwick, New Jersey 07463, hereinafter referred to as "NBCUA".

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Allendale and the NBCUA have researched the feasibility of entering into an agreement under the authority of Uniform Shared Services and Consolidation Act, whereby the NBCUA would provide to Allendale the services of a licensed sewer operator, In addition to other services as outlined more specifically in Paragraph 3 of this Agreement; and

WHEREAS, Allendale has adopted Resolution # ~~17-51~~, which authorizes Allendale to enter into an agreement with the NBCUA, for the services as outlined in Paragraph 3.

NOW, THEREFORE, this Agreement is entered into by and among the Borough of Allendale and the NBCUA for the purpose of defining and specifying the obligations of the parties and the Borough of Allendale and the NBCUA hereby agree as follows:

1. Pursuant to N.J.S.A. 40:8A-3 and N.J.S.A. 40:8A-4, both the Borough of Allendale and the NBCUA shall adopt the appropriate Resolutions, which will formally authorize the entering into of this Agreement between the parties.

2. The duration of this Agreement shall be for a period of one (1) year following the commencement date and will supersede any previously agreed upon agreement between the Borough of Allendale and NBCUA for the services as outlined in Paragraph 3. The commencement date shall be January 1, 2017.

3. The NBCUA shall provide the following services to the Borough of Allendale:

- a. The NBCUA shall act as the New Jersey Licensed Sewer Operator for the Borough of Allendale.
- b. NBCUA will respond to sanitary sewer collection emergencies 24 hours a day, seven days a week.
- c. NBCUA will coordinate all third party repairs of the collections system.
- d. NBCUA will, when necessary, coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the sanitary collection system.
- e. NBCUA will coordinate with the Borough any NJDEP Hotline calls and correspondence regarding the sanitary collection system.
- f. NBCUA, upon request, can coordinate and conduct a manhole inspection program that will involve the physical inspection of every manhole within the Borough over a three to five year cycle.
- g. NBCUA, upon request, can conduct annual NJ State Certified Backflow Preventer tests on all of your backflow prevention devices.

4. In consideration for the services to be rendered by the NBCUA to Allendale, pursuant to Paragraph 3 above, the Borough of Allendale shall pay to NBCUA:

- a. Four (4) equal installments of \$1,000.00 on or before March 1st, June 1st, September 1st and December 1st of each year, for a total annual compensation of \$4,000.00.
- b. Non-Business hours – emergency responses (per man) \$103.77/hr
- c. Business hours emergency/non-basic repair and catch \$ 83.02/hr
basin maintenance (per man)
- d. Third Party Contractors for repairs and/or spare parts \$Direct Cost
- e. Manhole Inspection Program \$ 45.00/MH
- f. Backflow Preventer Tests \$150.00/unit

5. The parties agree to be bound by this Agreement for a minimum of twelve (12) months. Starting six (6) months from the Commencement Date, either party may terminate this Agreement by giving at least six (6) months written notice to the other party.

6. Each party to this Agreement represents to the other party thereto that the Officials executing this Agreement are fully authorized and empowered to do so and to bind the parties to the terms of this Agreement, pursuant to law.

7. The parties recognize that the individuals who shall be designated as the Primary Contact Persons are, the Licensed Sewer Operator and Superintendent of the NBCUA for the NBCUA and the Manager of the Borough's Public Works Department, for Allendale. The Primary Contact individual shall be noticed on all issues of importance and shall be responsible for initiating all requests for repairs and corrective actions to be carried out by NBCUA or Allendale, as applicable.

8. The Primary Contact Persons shall jointly and cooperatively implement and complete a reporting form to memorialize and record all required and/or performed repairs, corrective actions and responses for each pumping station.

9. The effective date of this Agreement shall be January 1, 2017 and the expiration shall be December 31, 2017.


10. The NBCUA agrees to comply with all applicable federal, state, county and municipal laws, rules and regulations.

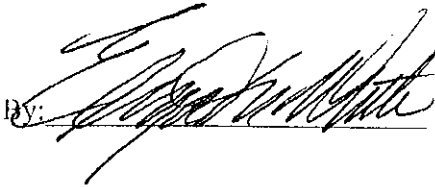
11. The terms of this Agreement shall constitute the entire understanding between the parties and may only be amended by a written document executed by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, this month, day and year first above written.

ATTEST:

BOROUGH OF ALLENDALE



By: 

Date: 1/13/17

ATTEST:

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

By: _____
CHAIRMAN

Date: _____

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/05/2017

RESOLUTION# 17-58

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein			✓			
Homan			✓			
McSwiggan		✓	✓			
Sasso	✓		✓			
Strauch			✓			
Wilczynski			✓			
Mayor White	---	---				

WHEREAS, the Borough is in need of a NJ Licensed Collection System Operator and certain sanitary sewer services; and

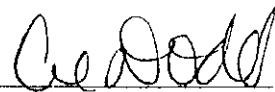
WHEREAS, Northwest Bergen County Utilities Authority (NBCUA), has submitted a shared services proposal for such services dated December 12, 2016, which the Water, Sewer, and Public Utilities Committee finds acceptable and which has been recommended to the Governing Body; and

WHEREAS, NBCUA is duly qualified and is available to perform such services; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be duly budgeted to pay for this agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby authorize the Mayor and Municipal Clerk to sign the Shared Services Proposal or an appropriate agreement to reflect these services for 2017.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 5, 2017.



Anne Dodd, RMC
Municipal Clerk

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 12-2017

Date: February 21, 2017

APPOINTMENT OF SECRETARY TO THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY – ALISON GORDON

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility located in Waldwick, New Jersey; and

WHEREAS, the Authority requires the services of a Secretary and may appoint same pursuant to N.J.S.A. 40:14B-18; and

WHEREAS, the Commissioners of the Authority have included in the budget of the Authority the necessary appropriation assuring the availability of funds required to compensate for the services that the Secretary appointed here shall render; and

WHEREAS, Alison Gordon was appointed Secretary to the Authority by Resolution No. 06-2014 dated January 7, 2014; and

WHEREAS, the Commissioners of the Authority deem it to be in the best interest of the Authority to reappoint Alison Gordon as Secretary to the Authority, at an annual salary of \$5,000.00 for a term of three (3) years, commencing as of the date of this resolution.

NOW THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority that Alison Gordon be and is hereby appointed Secretary to the Northwest Bergen County Utilities Authority, at an annual salary of \$5,000 and for a term of three years.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 13-2017

Date: February 21, 2017

**PROPOSED SANITARY SEWER EXTENSION – SOLANA AT WALDWICK
237, 239, 241, 247 WYCKOFF AVENUE
BLOCK 163 LOT 11, 12, 12.01, 13
BOROUGH OF WALDWICK, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) by FSP – Waldwick Property, LLC (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located at 237, 239, 241 & 247 Wyckoff Avenue in the Borough of Waldwick (hereinafter referred to as the “Project”); and

WHEREAS, the Project proposes to provide sanitary sewer service to a ninety three (93) bed assisted living facility in the Borough of Waldwick; and

WHEREAS, the Authority’s technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated February 2, 2017 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, and

WHEREAS, finding that when completed, the average daily flow from the Project will be 9,300 gallons per day (gpd), and 40 additional non-residential EDUs will become tributary to the Authority’s system.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application made by FSP-Waldwick Property, LLC for approval of a proposed sanitary sewer extension to be located at 237, 239, 241, 247 Wyckoff Avenue in the Borough of Waldwick be approved upon the condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of Borough of Waldwick;
2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Waldwick;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 13-2017

Date: February 21, 2017

**PROPOSED SANITARY SEWER EXTENSION – SOLANA AT WALDWICK
237, 239, 241, 247 WYCKOFF AVENUE
BLOCK 163 LOT 11, 12, 12.01, 13
BOROUGH OF WALDWICK, NEW JERSEY**

3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and
10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY


RESOLUTION

No. 13-2017

Date: February 21, 2017

**PROPOSED SANITARY SEWER EXTENSION – SOLANA AT WALDWICK
237, 239, 241, 247 WYCKOFF AVENUE
BLOCK 163 LOT 11, 12, 12.01, 13
BOROUGH OF WALDWICK, NEW JERSEY**

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Project as may be required by governmental agencies having jurisdiction thereover.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 14-2017

DATE: February 21, 2017

**APPROVING CHANGE ORDER NO. 1 FOR
CONTRACT #275 – WOODSIDE AVENUE RESURFACING**

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) awarded Contract No. 275 – Woodside Avenue Resurfacing (“the Project”) to Crossroads Pavement Management, LLC (“the Contractor”) on October 18, 2016; and

WHEREAS the Contractor has requested certain changes to the Project as more particularly set forth in Change Order No. 1 attached hereto (“the Change Order”); and

WHEREAS the Authority’s Engineer has reviewed the Contractor’s proposed Change Order and determined that the Change Order is necessary; and

WHEREAS the Authority’s Engineer has recommended that the Change Order be approved by the Authority; and

WHEREAS the reduction in the total cost of the Project as a result of this Change Order is \$18,353.01; and

WHEREAS the Commissioners of the Authority have determined that the Change Order should be approved; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Authority that Change Order No. 1, to Authority Contract No. 275, is approved.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on **February 21, 2017**.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. NBUA-00620

CHANGE ORDER NO. 1

DATE: December 5, 2016
PROJECT: WOODSIDE AVE RESURFACING
OWNER: NORTHWEST BERGEN UTILITIES AUTHORITY
CONTRACTOR: CROSSROADS PAVEMENT MANAGEMENT, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:

Items 1, 3-18, A9 & A19 have been reduced to reflect as-built quantities

EXTRA:

Items A7 & A8 have been increased to reflect as-built quantities

SUPPLEMENTARY:

Item S-1, Manhole Riser, was added to address an area where the center of roadway was too low to provide an acceptable crown.

APPROVAL RECOMMENDED:

KEITH HENDERSON, P.E.
AUTHORITY ENGINEER

ACCEPTED:

CROSSROADS PAVEMENT MANAGEMENT, LLC

OWNER'S APPROVALS:

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$20,582.19
B. TOTAL EXTRAS THIS C.O.	\$1,779.18	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$450.00	XXXXXXXXXX
TOTALS THIS C.O.	\$2,229.18	\$20,582.19
NET CHANGE THIS CHANGE ORDER		\$18,353.01
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$2,229.18	\$20,582.19
NET CHANGE IN CONTRACT		\$18,353.01

ORIGINAL CONTRACT BID PRICE \$108,393.00

CHANGE ORDERS TO DATE -\$18,353.01

REVISED CONTRACT PRICE \$90,039.99

SHEET NO. 2 OF 2
PROJECT NO. NBUA-00620

CONTRACTOR: CROSSROADS PAVEMENT MANAGEMENT, LLC

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
	1 OFF DUTY POLICE OFFICER	7480.00	ALLOW	\$1.00	\$7,480.00
	3 TRAFFIC DRUM	10.00	UNIT	\$10.00	\$10.00
	4 TRAFFIC CONE	50.00	UNIT	\$1.00	\$50.00
R	5 FUEL PRICE ADJUSTMENT	99.59	ALLOW	\$1.00	\$99.59
E	6 ASPHALT PRICE ADJUSTMENT	957.70	ALLOW	\$1.00	\$957.70
D	7 HMA MILLING, 3' OR LESS	22.00	SY	\$6.50	\$143.00
U	8 HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	16.05	TON	\$94.00	\$1,508.70
C	9 HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	50.00	TON	\$94.00	\$4,700.00
T	10 DENSE GRADED AGGREGATE	15.00	SY	\$20.00	\$300.00
I	11 POLYMER JOINT ADHESIVE	90.00	LF	\$3.00	\$270.00
O	12 CONCRETE SIDEWALK, 4" THICK	4.00	SY	\$90.00	\$360.00
N	13 CONCRETE VERTICAL CURB	28.00	LF	\$55.00	\$1,540.00
	14 DETECTABLE WARNING SURFACE	1.20	SY	\$250.00	\$300.00
	15 TRAFFIC STRIPES, LONG-LIFE, THERMOPLASTIC, 24" WIDE	6.00	LF	\$8.40	\$50.40
	16 TRAFFIC STRIPES, LONG-LIFE, THERMOPLASTIC, 6" WIDE	24.00	LF	\$7.20	\$172.80
	17 TRAFFIC STRIPES, LONG-LIFE, THERMOPLASTIC, DOUBLE 4" WIDE	10.00	LF	\$6.00	\$60.00
	18 TRAFFIC MARKINGS, LONG-LIFE, THERMOPLASTIC	20.00	SF	\$10.00	\$200.00
A9	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	25.00	TON	\$94.00	\$2,350.00
A19	POLYMER JOINT ADHESIVE	10.00	LF	\$3.00	\$30.00

A.	TOTAL REDUCTIONS	\$20,582.19
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[illegible]

B.	TOTAL EXTRA	\$1,779.18
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S-1	MANHOLE RISER	1.00 UNIT	450.00	\$450.00
S				\$0.00
U				\$0.00
P				\$0.00
P				\$0.00
L				\$0.00
E				\$0.00
M				\$0.00
E				\$0.00
N				\$0.00
T				\$0.00
A				\$0.00
R				\$0.00
Y				\$0.00
				\$0.00
				\$0.00

C.	TOTAL SUPPLEMENTARY	\$450.00
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NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 15-2017

Date: February 21, 2017

**AUTHORIZATION TO AWARD CONTRACT NO. 276 – SECONDARY HEAT
EXCHANGER OUTLET PLENUM PROJECT**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located at 30 Wyckoff Avenue in the Borough of Waldwick, County of Bergen, State of New Jersey; and

WHEREAS, upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with Contract No. 276 – Secondary Heat Exchanger Outlet Plenum Project; and

WHEREAS, the bid proposals were received by the Authority on February 8, 2017; and

WHEREAS, one bid was received from Iron Hills Construction, Inc. in the amount of \$68,557.00; and

WHEREAS, the Authority’s Consulting Engineer and General Counsel have reviewed the bid proposals and have determined that Irons Hills Construction has submitted all the required documents; and

WHEREAS, the Authority has determined that Iron Hills Construction, Inc. is the “lowest responsible bidder”; and

WHEREAS, the Authority has sufficient funds to pay the bid amount of \$68,557.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority that Contract No. 276 – Secondary Heat Exchanger Outlet Plenum Project be awarded to Iron Hills Construction, Inc. for the bid amount of \$68,557.00; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 15-2017

Date: February 21, 2017

**AUTHORIZATION TO AWARD CONTRACT NO. 276 – SECONDARY HEAT
EXCHANGER OUTLET PLENUM PROJECT**

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 16-2017

Date: February 21, 2017

AWARD BID – CONTRACT NO. 277 – DISPOSAL OF INCINERATOR ASH

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located at 30 Wyckoff Avenue in the Borough of Waldwick, County of Bergen, State of New Jersey; and

WHEREAS on January 20, 2017, the Authority advertised for a two (2) year contract for the disposal of incinerator ash; and

WHEREAS, on February 10, 2017 two (2) bids were received and were as follows:

Waste Management of New Jersey, Inc.:
95.00 per ton for the existing amount of ash
95.00 per ton for future accumulated ash

Spectraserv, Inc.:
117.00 per ton for the existing amount of ash
117.00 per ton for future accumulated ash; and

WHEREAS, after review of the bids by the Authority’s technical advisor and legal counsel, Waste Management of New Jersey, Inc. was determined to be the responsible low bidder; and

WHEREAS, the Commissioners deem it in the best of the Authority to accept the bid of Waste Management of New Jersey for a rate of \$95.00 per ton for existing and future incinerator ash.

NOW, THEREFORE, BE IT

RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority that the bid of Waste Management of New Jersey, Inc., located at 107 Silvia Street, Ewing, New Jersey 08628, for Contract No. 277 – Disposal of Incinerator Ash be and the same is hereby accepted at the cost of \$95.00 per ton for existing and future accumulated ash for a period of two (2) years; and it is

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 16-2017

Date: February 21, 2017

AWARD BID – CONTRACT NO. 277 – DISPOSAL OF INCINERATOR ASH

FURTHER RESOLVED that the Chairman or Vice-Chairman is hereby authorized to execute such contract on behalf of the Authority.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 17-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF LEGAL SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

LEGAL SERVICES 2017

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on January 13, 2017; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 31, 2017 from the following Individuals/Firms:

- Eric M. Bernstein & Associates – Warren, NJ
- Cullen & Dykman, LLP – Hackensack, NJ
- Rubenstein Meyerson, Fox Mancinelli, Conte & Bern, PA – Montvale, NJ
- Chasan, Lamparello, Mallon & Capuzzo, PC – Secaucus, NJ
- Mariniello & Mariniello, PC – Fort Lee, NJ

And;

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 17-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF LEGAL SERVICES

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed legal services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority's objective was to select organizations or individuals that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby designates the following individuals/firms as qualified to provide Legal Services to the Authority:

- Eric M. Bernstein & Associates – Warren, NJ
- Cullen & Dykman, LLP – Hackensack, NJ
- Rubenstein Meyerson, Fox Mancinelli, Conte & Bern, PA – Montvale, NJ
- Chasan, Lamparello, Mallon & Capuzzo, PC – Secaucus, NJ
- Mariniello & Mariniello, PC – Fort Lee, NJ; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 17-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF LEGAL SERVICES

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 18-2017

Date: February 21, 2017

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ENGINEERING SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

CONSULTING ENGINEERING SERVICES

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on January 13, 2017; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 31, 2017 from the following Individuals/Firms:

- Boswell Engineering – South Hackensack, NJ
- Chavond Barry Engineering Corp. – Blawenburg, NJ
- CME Associates – Parlin, NJ
- T&M Associates – Middletown, NJ
- Tighe & Bond, Middletown, CT
- CP Professional Services – Sparta, NJ
- Suburban Consulting Engineers – Mount Arlington, NJ
- Engineered Solutions Corporation – Norwood, NJ
- Neglia Engineering Associates – Lyndhurst, NJ

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 18-2017

Date: February 21, 2017

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ENGINEERING SERVICES

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority's objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby designates the following individuals/firms as qualified to provide Consulting Engineering Services to the Authority:

- Boswell Engineering – South Hackensack, NJ
- Chavond Barry Engineering Corp. – Blawenburg, NJ
- CME Associates – Parlin, NJ
- T&M Associates – Middletown, NJ
- Tighe & Bond, Middletown, CT
- CP Professional Services – Sparta, NJ
- Suburban Consulting Engineers – Mount Arlington, NJ
- Engineered Solutions Corporation – Norwood, NJ
- Neglia Engineering Associates – Lyndhurst, NJ

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 18-2017

Date: February 21, 2017

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ENGINEERING SERVICES

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 19-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF AUDITING SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

AUDITOR FOR 2017

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on January 13, 2017; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 31, 2017 from the following Individuals/Firms:

- Ferraioli, Wielkotz, Cerullo & Cuva, PA – Pompton Lakes, NJ

and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed legal services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority's objective was to select organizations or individuals that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) knowledge of utility authorities and the subject matter addressed under the contract; (ii) experience with providing auditing services to independent utility authorities in New Jersey; (iii) availability to accommodate the required meetings of the Authority; (iv)

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 19-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF AUDITING SERVICES

hourly billing rates for staff; and (v) other factors demonstrated to be in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby designates the following individuals/firms as Qualified to provide Auditing Services to the Authority:

- Ferraioli, Wielkottz, Cerullo & Cuva, PA – Pompton Lakes, NJ ; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 20-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF BOND COUNSEL SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

BOND COUNSEL SERVICES

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on January 13, 2017; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 31, 2017 from the following Individuals/Firms:

- Gibbons, PC – Newark, NJ
- Waters, McPherson, McNeill, PC – Secaucus, NJ

and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed bond counsel services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority’s objective was to select organizations or individuals that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 20-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF BOND COUNSEL SERVICES

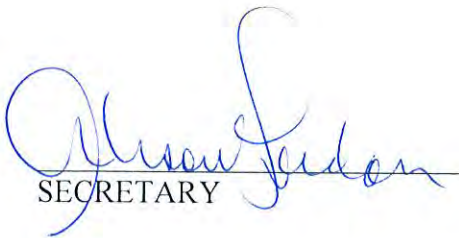
reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby designates the following individuals/firms as Qualified to provide Bond Counsel Services to the Authority

- Gibbons, PC – Newark, NJ
- Waters, McPherson, McNeill, PC – Secaucus, NJ

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 21-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF RISK MANAGER

WHEREAS, the Authority has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

RISK MANAGER

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on Jan. 13, 2017; and

WHEREAS, the Authority has received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 31, 2017 from the following Individuals/Firms:

1. Brown & Brown Public Risk Advisors of NJ – Roseland, NJ
2. Balkan Risk Management Services, LLC – Morristown, NJ
3. Arthur Caughlan & Gerard Quinn, Division of Nelson-Patterson and Conklin & Kraft – New Milford, NJ

and;

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify a person and/or firm that (i) possessed the professional, financial and administrative capabilities to provide the proposed Risk Management Services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority's objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority applied its selection criteria and evaluated the Qualifications based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; (iv) the specific

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 21-2017

Date: February 21, 2017

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF RISK MANAGER

services to be provided by each respondent; (v) the fee for the services; and (vi) other factors demonstrated to be in the best interest of the Authority; and

NOW, THEREFORE, BE IT that the Authority hereby designates the following individuals/firms as qualified to provide Risk Manager Services to the Authority:

1. Arthur Caughlan & Gerard Quinn, Division of Nelson-Patterson and Conklin & Kraft, New Milford, NJ
2. Brown & Brown Public Risk Advisors of NJ – Roseland, NJ

FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.

SECRETARY

VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 22-2017

Date: February 21, 2017

RETENTION OF AUDITOR FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

AUDITOR FOR 2017

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on **January 13, 2017**; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of **January 31, 2017**; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify a person and/or firm that: (i) possessed the professional, financial and administrative capabilities to provide the proposed auditing services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, by **Resolution No. 19-2017**, the Authority identified one firm as qualified to perform the auditing services required by the Authority; and

WHEREAS, the firm of Ferraioli, Wielkotz, Cerullo & Cuva, PA was determined to be highly qualified and eminently capable of providing auditing services to the Authority; and

WHEREAS, the Authority has determined that it is in its best interest to retain the firm of Ferraioli, Wielkotz, Cerullo & Cuva, PA as set forth in this Resolution; and

WHEREAS, the services to be provided shall be as follows:

- Preparation of unaudited Y/E financial statement and required Journal Entries (Y/E Closeout) for 2017
- Preparation of Annual Statutory Audit for 2017

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 22-2017

Date: February 21, 2017

RETENTION OF AUDITOR FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

- Preparation of Semi-Annual Unaudited Financial Statement ending June 30, 2017
- Connection Fee Rate Preparation of 2017 Sewer Update and Public Hearing
- Review of the Authority Deferred Compensation Plan
- Review and Support in Preparation of 2018 Annual Budget
- Secondary Market Bond Disclosure Form (EMMA Filing Requirement)

WHEREAS, services rendered on behalf of the Authority, not listed above will be billed based upon Ferraioli, Wielkotz, Cerullo & Cuva, PA's standard billing rates, as follows:

POSITION	AMOUNT PER HOUR
Partners	\$185.00
Managers	\$145.00
Senior Accountants	\$105.00
Staff Accountants	\$85.00
Administrative Staff	\$60.00

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby retains Ferraioli, Wielkotz, Cerullo & Cuva, PA for the year ending December 31, 2017 and until a successor has been named; and

BE IT FURTHER RESOLVED, compensation to the professional shall not exceed seventy-two thousand (\$72,000) Dollars; and

BE IT FURTHER RESOLVED, that in the event that Ferraioli, Wielkotz, Cerullo & Cuva, PA anticipates it will exceed the amount set forth, it shall seek further authorization from the Authority at such time; and

BE IT FURTHER RESOLVED, that notice of the contract award shall be advertised in accordance with applicable law; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 22-2017

Date: February 21, 2017

RETENTION OF AUDITOR FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 23-2017

Date: February 21, 2017

RETENTION OF GENERAL COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

LEGAL SERVICES FOR 2017

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on **January 13, 2017**; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of **January 31, 2017**; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify a person and/or firm that: (i) possessed the professional, financial and administrative capabilities to provide the proposed legal services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 23-2017

Date: February 21, 2017

RETENTION OF GENERAL COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, by **Resolution 17-2017**, the Authority identified a number of firms as qualified to perform the legal services required by the Authority; and

WHEREAS, the firm of Chasan, Lamparello, Mallon & Capuzzo, PC is deemed to be highly qualified and capable of providing legal services to the Authority based upon the extensive experience of members and associates of the firm; and

WHEREAS, the Authority has determined that Chasan, Lamparello, Mallon & Capuzzo, PC, shall provide professional legal services to the Authority, including all matters which, in the opinion of the Commissioners of the Authority, shall be referred to General Counsel, including, but not limited to the following:

- a. Attendance at work sessions, regular, special and emergency meetings of the Authority Commissioners, including meetings outside of Bergen County, at municipal offices, County offices, State government offices and non-governmental offices;
- b. Attendance at all other meetings which the Commissioners or Executive Director deem necessary that General Counsel attend;
- c. Attendance at all public hearings (budget, rates, plan amendments, amendments to Wastewater Rules and Regulations, etc.);
- d. Attendance at all Commissioners' standing committee meetings as requested;
- e. Consultation (in person and/or by telephone) with Commissioners, staff, department heads and Authority personnel requiring the performance of legal services relating to Authority matters;
- f. Representation in any and all regulatory proceedings before State agencies, including but not limited to the New Jersey Department of Environmental Protection and the Office of Administrative Law ('OAL');
- g. Consultation and legal services related to Open Public Records Act and Open Public Meetings Act compliance;
- h. Representation in any and all litigation in which the Commissioners authorize General Counsel to represent the Authority's interest(s);

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 23-2017

Date: February 21, 2017

RETENTION OF GENERAL COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

- i. Research and preparation of legal opinions requested by the Commissioners, Executive Director or his designee, or initiated by General Counsel in the performance of requisite legal services on behalf of the Authority;
- j. Review of correspondence referred to General Counsel by the Commissioners, Executive Director, Authority staff or consultants, and preparation of correspondence initiated by General Counsel in the performance of General Counsel's requisite legal services on behalf of the Authority;
- k. Legal Services relating to the preparation and/or review of agreements, resolutions, bid specifications, bid proposals and contracts, as required by the Commissioners or the Authority's Executive Director, or his designee;
- l. Attention to non-routine contract issues as may be assigned by the Authority from time to time with respect to special projects;
- m. Any and all other matters for which the services of General Counsel are deemed necessary by the Commissioners of the Authority;
- n. Review and/or preparation of routine (i.e. transmittal) correspondence (excluding, e.g., legal opinions);
- o. Preparation of monthly synopsis of General Counsel's legal services performed on behalf of the Authority
- p. Upon receipt, review of draft meeting minutes of work session, regular, special, and emergency meeting minutes of the Authority Commissioners;
- q. Review certification of meeting minutes of the Authority subject to the approval of the Bergen County Executive pursuant to N.J.S.A. 40:14B-14(b);
- r. Preparation and review of public bidding specifications for compliance with Local Public Contracts Law;
- s. Drafting and preparation of Authority Resolutions as requested and review of all in-house prepared Resolutions;
- t. Review and interpretation of contracts, resolutions and other legal documents as required to ensure the proper conduct of the Authority;
- u. Provide legal advice when required that deal with day-to-day operation of the Authority;
- v. Consultation with Board officers and staff, in person, or by telephone, when required;
- w. Attend to matters involving municipal relations and issues involving the Department of Environmental Protection and other State and Federal Agencies.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 23-2017

Date: February 21, 2017

RETENTION OF GENERAL COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, Chsan, Lamparello, Mallon & Capuzzo, PC's rates for performing these legal services shall be as follows:

Position	Amount per Hour
Attorneys	\$150.00
All Law Clerks and Paralegals	\$65.00

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby retains the firm of Chasan, Lamparello, Mallon & Capuzzo, PC for the twelve-month term commencing on the date of this resolution, subject however, that either party may terminate this agreement upon 30 days written notice to the other with or without cause; and

BE IT FURTHER RESOLVED that the Chairman of the Authority is hereby authorized to execute the Professional Services Agreement required for execution and delivery by the Authority and the professional, with compensation to the professional at the aforementioned rates, in an amount not to exceed **\$65,000**; and

BE IT FURTHER RESOLVED that, in the event that Chasan, Lamparello, Mallon & Capuzzo, PC anticipates it will exceed the amount set forth herein, it shall seek further authorization from the Authority at such time; and

BE IT FURTHER RESOLVED that notice of the contract award shall be advertised in accordance with applicable law; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 23-2017

Date: February 21, 2017

RETENTION OF GENERAL COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	
Nay								
Absent								
Abstain								
Recuse								✓

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 24-2017

Date: February 21, 2017

RETENTION OF LABOR COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

LEGAL SERVICES FOR 2017

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on **January 13, 2017**; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of **January 31, 2017**; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that (i) possessed the professional, financial and administrative capabilities to provide the proposed legal services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, by **Resolution 17-2017** the Authority identified a number of Individuals/Firms as qualified to perform Legal Services required by the Authority; and

WHEREAS, the Authority requires the services of Labor Counsel to provide specific legal services to the Authority; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 24-2017

Date: February 21, 2017

RETENTION OF LABOR COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the firm of Eric M. Bernstein & Associates, LLC was determined to be highly qualified and capable of providing these legal services to the Authority; and

WHEREAS, the Authority has determined that it is in its best interest to retain the firm of Eric M. Bernstein & Associates as Labor Counsel as set forth in this Resolution; and

WHEREAS, the services to be rendered will be compensated at the following Hourly Rates as presented in the Proposal submitted to the Authority:

- Hourly Rate for all standard service including negotiations, advice, preparation of contracts or agreements, disciplinary investigations and proceedings and other non-litigation services: **\$135.00 per hour**
- Hourly Rate for Paralegals when requested and authorized: **\$ 60.00 per hour**

NOW THEREFORE, BE IT RESOLVED that the Authority hereby retains Eric M. Bernstein & Associates for the twelve-month term commencing on the Resolution date.

BE IT FURTHER RESOLVED that the Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional in an amount not to exceed **\$30,000**.

BE IT FURTHER RESOLVED, that in the event that Eric M. Bernstein & Associates anticipates it will exceed the amount set forth, it shall seek further authorization from the Authority at such time.

BE IT FURTHER RESOLVED that notice of the contract award shall be advertised in accordance with applicable law.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

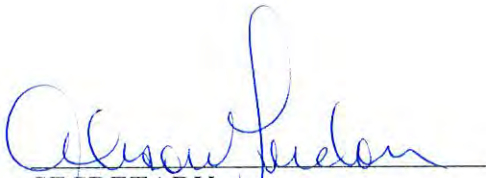
No. 24-2017


Date: February 21, 2017

RETENTION OF LABOR COUNSEL FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 25-2017

Date: February 21, 2017

RETENTION OF BOND COUNSEL PURSUANT TO N.J.S.A. 19:44a-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

BOND COUNSEL

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on January 13, 2017; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 31, 2017; and

WHEREAS, the Authority requires a Bond Counsel to provide the services necessary for the issuance of bonds required for financing potential projects; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify a person and/or firm that: (i) possessed the professional, financial and administrative capabilities to provide the proposed services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority's objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract; (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 25-2017

Date: February 21, 2017

RETENTION OF BOND COUNSEL PURSUANT TO N.J.S.A. 19:44a-20.4

WHEREAS, John D. Draikiwicz of the firm of Gibbons, PC was determined to be highly qualified and capable of providing this service to the Authority; and

WHEREAS, the Authority has determined that it is in its best interest to retain the professional John D. Draikiwicz of the firm of Gibbons, PC as set forth in this Resolution; and

WHEREAS, Gibbons, PC has proposed to perform all services required for the issuance of these bonds at a compensation amount not to exceed \$65,000; and

WHEREAS, this fee is within the guidelines provided by the NJEIT for Administrative Expenses for such programs.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby retains John D. Draikiwicz of the firm of Gibbons, PC to serve as Bond Counsel for the project described above for the twelve-month term commencing on the Resolution date.

BE IT FURTHER RESOLVED that the Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional in the amount not to exceed \$65,000.

BE IT FURTHER RESOLVED that in the event that Gibbons, PC anticipates it will exceed the amount set forth, it shall seek further authorization from the Authority at such time.

BE IT FURTHER RESOLVED that notice of the contract award shall be advertised in accordance with applicable law; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 25-2017

Date: February 21, 2017

RETENTION OF BOND COUNSEL PURSUANT TO N.J.S.A. 19:44a-20.4

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 26-2017

Date: February 21, 2017

RETENTION OF RISK MANAGER PURSUANT TO N.J.S.A.19:44A-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") is currently a participating member in the New Jersey Utilities Joint Insurance Fund (the "NJUAJIF"); and

WHEREAS, the NJUAJIF offers coverage to Utility Authorities of the State of New Jersey who agree to become members ("members") for: Workers Compensation; Employer Liability (other than Motor Vehicle); Property Damage (other than Motor Vehicle); and Motor Vehicle; and

WHEREAS, the NJUAJIF by-laws provide that each member may appoint an Insurance Producer to perform various professional services relating to membership in NJUAJIF, including the evaluation of claims exposures; explanation of coverage and options; preparation of applications and claims; review of annual assessment, losses and reports, and such other services required by the member; and

WHEREAS, an amount up to six percent (6%) of the annual assessment charged by the NJUAJIF is reserved for compensation to the Insurance Producer if one is selected by the member, otherwise it is reimbursed to the member; and

WHEREAS, the Authority has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of Risk Manager; and

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on Jan. 13, 2017; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify a person and/or firm that (i) possessed the professional, financial and administrative capabilities to provide the proposed Risk Management Services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 26-2017

Date: February 21, 2017

RETENTION OF RISK MANAGER PURSUANT TO N.J.S.A.19:44A-20.4

WHEREAS, by Resolution No. 21-2017 the Authority identified one firm as qualified to perform Risk Management Services required by the Authority; and

WHEREAS, the firm of Arthur Caughlan & Gerard Quinn, Division of Nelson-Patterson and Conklin & Kraft was determined to be highly qualified and eminently capable of providing Risk Management Services to the Authority; and

WHEREAS, the Authority has determined that it is in the best interest to retain Arthur Caughlan & Gerard Quinn, Division of Nelson-Patterson and Conklin & Kraft as set forth in this Resolution; and

WHEREAS, the services to be provided shall be as follows:

1. Evaluation of the Authority's insurance coverage and assistance in selection of appropriate coverage;
2. Assistance in preparation of documentation required by insurance companies related to statement of values, vehicle schedules, etc.;
3. Review of Authority's premiums and loss funds and assistance in preparation of insurance budget;
4. Review of loss and engineering reports;
5. Attendance and participation at Safety Committee Meetings (as requested) to assist in promoting safety goals and objectives;
6. Advice to Safety Committee on loss containment activities;
7. Attend meetings with staff, management and others, as requested;
8. Apprise Authority regarding developments affecting insurance coverage;
9. Any additional consulting services required by the Authority; and

WHEREAS, Arthur Caughlan & Gerard Quinn, Division of Nelson-Patterson and Conklin & Kraft will provide to the Authority professional Risk Management Consulting Services as required in the by-laws of the NJUAJIF at a not to exceed 3% of the NJUAJIF assessment; and

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority that the Authority does hereby agree to retain the firm of Arthur Caughlan & Gerard Quinn, Division of Nelson-Patterson and Conklin & Kraft as its Insurance Producer for the project described above for a twelve (12) month term commencing on the Resolution date for purposes of the Authority's Membership in the New Jersey Utilities Authority's Joint Insurance Fund; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 26-2017

Date: February 21, 2017

RETENTION OF RISK MANAGER PURSUANT TO N.J.S.A.19:44A-20.4

BE IT FURTHER RESOLVED that the Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional at a fee of (3%) of the Authority's NJUAIJF's Annual Assessment; and it is

FURTHER RESOLVED, that notice of the contract award shall be advertised in accordance with applicable law.

FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 27-2017

Date: February 21, 2017

RETENTION OF AUTHORITY ENGINEER FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

CONSULTING ENGINEER

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on **January 13, 2017**; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of **January 31, 2017**; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, by **Resolution 18-2017** the Authority identified a number of Engineering Firms as qualified to perform Engineering Services required by the Authority; and

WHEREAS, the firm of T&M Associates was determined to be highly qualified and eminently capable of providing Consulting Engineering Services to the Authority; and

WHEREAS, the Authority has determined that it is in its best interest to retain the firm of T&M Associates as Authority Consulting Engineer as set forth in this Resolution; and

WHEREAS, the services rendered on behalf of the Authority include:

- Attendance at all Authority Meetings

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 27-2017

Date: February 21, 2017

RETENTION OF AUTHORITY ENGINEER FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

- Preparation of the Authority Annual Report, including all necessary inspections and investigations required to prepare the Report
- Miscellaneous Engineering General Consulting Services as requested by the Authority Staff; and

WHEREAS, services rendered on behalf of the Authority will be billed based upon T&M's Hourly Billing Rates attached to this Resolution at a not-to-exceed cost of \$90,000 for the services described above; and

WHEREAS, T&M Associates has agreed that they will not bill the Authority for time resulting from travel to/from the Authority office in Waldwick, NJ.

NOW THEREFORE BE IT RESOLVED that the Authority hereby retains T&M Associates as Consulting Engineer for the twelve-month term commencing on the date of this resolution; and

BE IT FURTHER RESOLVED that the Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional at T&M Billing Rates, in an amount not to exceed **\$90,000**.

BE IT FURTHER RESOLVED that, in the event that T&M Associates anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.

BE IT FURTHER RESOLVED that notice of the contract award shall be advertised in accordance with applicable law; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

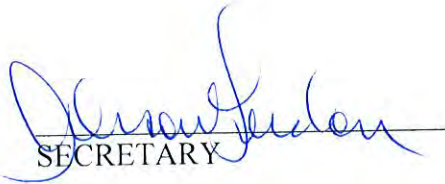
RESOLUTION

No. 27-2017

Date: February 21, 2017

RETENTION OF AUTHORITY ENGINEER FOR 2017 PURSUANT TO N.J.S.A. 19:44A-20.4

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

2017 Schedule of Hourly Billing Rates

BILLING TITLE	BILLING RATE/HR
Technical and Field Staff Entry Level	\$78.00
Field Staff - Grade 1	\$87.00
Technical Staff - Grade 1, Administrative Support Staff	\$95.00
Field Staff - Grade 2	\$103.00
Technical Staff - Grade 2 Professional Entry Level	\$120.00
Field Staff - Grade 3	\$120.00
Technical Staff - Grade 3	\$134.00
Field Staff - Grade 4	\$134.00
Technical Staff - Grade 4 Professional I	\$151.00
Field Staff - Grade 5	\$151.00
Technical Staff - Grade 5 Professional II	\$163.00
Professional III Supervising Field Staff	\$176.00
Professional IV Supervising Technical Staff	\$194.00
Professional V (Field & Support)	\$194.00
Professional V	\$221.00
Supervising Professional Unit Supervisor, Professional VI	\$243.00
Group Manager Professional VII	\$267.00
Principal, Manager, Professional VIII, IX	\$290.00

Billing Basis: Fixed Rate for Each Billing Title

G-2017

T&M occasionally uses part-time and temporary staff to meet peak workload demands, and these staff will be billed in accordance with the rate schedule above.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 28-2017

Date: February 21, 2017

**RETENTION OF ENGINEER FOR 2017 FOR GENERAL INCINERATOR ADVICE
PURSUANT TO N.J.S.A. 19:44A-20.4**

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

CONSULTING ENGINEER

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on **January 13, 2017**; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of **January 31, 2017**; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, by **Resolution 18-2017** the Authority identified a number of Engineering Firms as qualified to perform Engineering Services required by the Authority; and

WHEREAS, the firm of Chavond Barry Engineering Corp. was determined to be highly qualified and eminently capable of providing Consulting Engineering Services to the Authority; and

WHEREAS, the Authority has determined that it is in its best interest to retain the firm of Chavond Barry Engineering Corp. as a Consulting Engineer for General Incinerator Advice as set forth in this Resolution; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 28-2017

Date: February 21, 2017

**RETENTION OF ENGINEER FOR 2017 FOR GENERAL INCINERATOR ADVICE
PURSUANT TO N.J.S.A. 19:44A-20.4**

WHEREAS, the services rendered on behalf of the Authority include:

- Provide incineration, permitting and regulatory advice as requested.
- Attend meetings as requested.
- Be available for telephone conferences, advice and consultation that can be given by telephone.
- Provide operations and maintenance advice as requested by the Authority.
- Provide additional advice and general consulting and engineering services as requested by the Authority.

WHEREAS, services rendered on behalf of the Authority will be billed based upon Chavond Barry Engineering's Hourly Billing Rates attached to this Resolution at a not-to-exceed cost of \$35,000 for general incineration advice; and

WHEREAS, Chavond Barry Engineering has agreed that they will not bill the Authority for time resulting from travel to/from the Authority office in Waldwick, NJ.

NOW THEREFORE BE IT RESOLVED that the Authority hereby retains Chavond Barry Engineering Corp. as a Consulting Engineer for the services outlined in this Resolution for a twelve-month term commencing on the date of this resolution; and

BE IT FURTHER RESOLVED that the Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional at Chavond Barry Engineering Corp.'s Billing Rates, in an amount not to exceed \$35,000 for general incineration advice.

BE IT FURTHER RESOLVED that, in the event that Chavond Barry Engineering Corp. anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.

BE IT FURTHER RESOLVED that notice of the contract award shall be advertised in accordance with applicable law; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

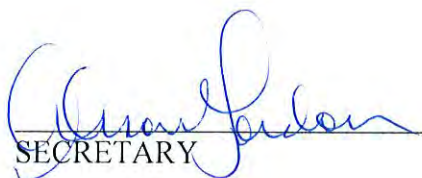
RESOLUTION

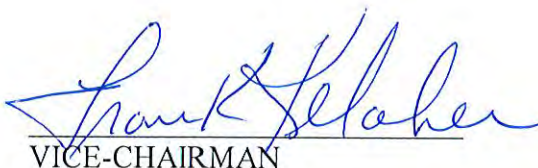
No. 28-2017

Date: February 21, 2017

**RETENTION OF ENGINEER FOR 2017 FOR GENERAL INCINERATOR ADVICE
PURSUANT TO N.J.S.A. 19:44A-20.4**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								



CHAVOND-BARRY ENGINEERING CORP.

400 County Route 518 • P.O. Box 205
Blawenburg, New Jersey 08504-0205

Tel: (609) 466-4900
Fax: (609) 466-1231

MEMORANDUM

Effective January 1, 2017

The following is the listing of the 2017 standard hourly billing rates for our staff. From time to time, wages are adjusted. The following rates will be held for the calendar year.

CBE Rate Schedule	2017 Billing Rates
Personnel	
Louis T. Barry, P.E.	\$240
Christopher M. Doelling, P.E.	\$240
John B. Eichinger, P.E.	\$164
Richard G. Gramlich, P.E.	\$166
Albert T. Hamfeldt, E.I.T.	\$155
Keith A. Croly	\$149
Thomas Vash	\$134
Darwin M. Owens, P.E.	\$160
Saundra B. Rattner	\$86

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 29-2017

Date: February 21, 2017

RETENTION OF ENGINEER FOR 2017 FOR INSTRUMENTATION, AUTOMATION AND COMPUTER SYSTEMS PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

CONSULTING ENGINEER

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on **January 13, 2017**; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of **January 31, 2017**; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, by **Resolution 18-2017** the Authority identified a number of Engineering Firms as qualified to perform Engineering Services required by the Authority; and

WHEREAS, the firm of Engineered Solutions Corporation was determined to be highly qualified and eminently capable of providing Consulting Engineering Services to the Authority; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 29-2017

Date: February 21, 2017

**RETENTION OF ENGINEER FOR 2017 FOR INSTRUMENTATION, AUTOMATION AND
COMPUTER SYSTEMS PURSUANT TO N.J.S.A. 19:44A-20.4**

WHEREAS, the Authority has determined that it is in its best interest to retain the firm of Engineered Solutions Corporation as a Consulting Engineer for instrumentation, automation and computer systems engineering support in the design, maintenance and troubleshooting of control and SCADA systems as well as normal plant facilities and the Incinerator Emissions Upgrade Project; and

WHEREAS, services rendered on behalf of the Authority will be billed based upon Engineered Solutions Corporation's Hourly Billing Rates attached to this Resolution at a not-to-exceed cost of \$75,000 for the services described above; and

WHEREAS, Engineered Solutions Corporation has agreed that they will not bill the Authority for time resulting from travel to/from the Authority office in Waldwick, NJ.

NOW THEREFORE BE IT RESOLVED that the Authority hereby retains Engineered Solutions Corporation as a Consulting Engineer for the services outlined in this Resolution for a twelve-month term commencing on the date of this resolution; and

BE IT FURTHER RESOLVED that the Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional at Engineered Solutions Corporation's Billing Rates, in an amount not to exceed \$75,000.

BE IT FURTHER RESOLVED that, in the event that Engineered Solutions Corporation anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.

BE IT FURTHER RESOLVED that notice of the contract award shall be advertised in accordance with applicable law; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY


RESOLUTION

No. 29-2017

Date: February 21, 2017

RETENTION OF ENGINEER FOR 2017 FOR INSTRUMENTATION, AUTOMATION AND COMPUTER SYSTEMS PURSUANT TO N.J.S.A. 19:44A-20.4

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

Engineered Solutions Corporation

Hourly Billing Rates

CATEGORY	CONTRACT RATE (\$/hour)
Professional Engineering	250
Senior Engineer	165
Engineer, Senior Technical Support, Analyst, Senior Programmer	125
Technical Support, Programmer	100
Drafting	75
Administration	55

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 30-2017

Date: February 21, 2017

**RETENTION OF AUTHORITY ENGINEER FOR SERVICE CHARGES PURSUANT
TO N.J.S.A. 19:44A-20.4**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

CONSULTING ENGINEER FOR SERVICE CHARGES

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on January 13, 2017; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 31, 2017; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering services, and (iii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority’s objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 30-2017

Date: February 21, 2017

**RETENTION OF AUTHORITY ENGINEER FOR SERVICE CHARGES PURSUANT
TO N.J.S.A. 19:44A-20.4**

WHEREAS, Paul Malmrose of the firm Tighe & Bond, Inc. was determined to be highly qualified and capable of providing Consulting Engineering Services to the Authority based on his experience of having served the Authority in various capacities, including determining service charges, since 1983; and

WHEREAS, the services to be rendered on behalf of the Authority include the following tasks:

1. Task 1: Review of 1st Quarter Meter Data
2. Task 2: Review of 2nd Quarter Meter Data
3. Task 3: Review of 2018 Preliminary User Service Charges
4. Task 4: Review of 2018 Final User Charges
5. Task 5: Miscellaneous Consulting Services

WHEREAS, services rendered on behalf of the Authority will be billed at a not to exceed cost of \$42,400; and

WHEREAS, the Authority has determined that it is in the best interest to retain the firm of Tighe & Bond as Consulting Engineer for Service Charges as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby retains Paul Malmrose of Tighe & Bond as Consulting Engineer for Service Charges for the twelve (12) month term commencing on the Resolution date.

BE IT FURTHER RESOLVED that the Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional in an amount not to exceed \$42,400.

BE IT FURTHER RESOLVED that notice of the contract award shall be advertised in accordance with applicable law; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 30-2017

Date: February 21, 2017

RETENTION OF AUTHORITY ENGINEER FOR SERVICE CHARGES PURSUANT
TO N.J.S.A. 19:44A-20.4

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on February 21, 2017.


SECRETARY


VICE-CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered		✓						
Seconded				✓				
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

MOTION

No. 17-02

Date: February 21, 2017

Motion to authorize the following individuals to attend the Association of Environmental Authorities' Utility Management Conference in Atlantic City, New Jersey on March 14 and 15, 2017:

1. Howard Hurwitz, Executive Director
2. James Rotundo, Assistant Executive Director

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered				✓				
Seconded						✓		
Aye	✓	✓	✓	✓	✓	✓	✓	✓
Nay								
Absent								
Abstain								